



Student Name: _____
Last First

Responsible Use of Technology Form

The purpose of technology at Cincinnati State STEM Academy is to support learning and enhance instruction. Through computer technology, people can communicate with many computers and users all over the world. It is the general policy of the Cincinnati State STEM Academy that all computers are to be used in a responsible efficient, ethical and legal manner. The goal is to provide users with opportunities for unique learning experiences and excellent resources. Student users and their parents and or guardians must understand that neither Cincinnati State STEM Academy nor any staff member can control the content of information on the Internet. Some of the information is controversial and may be offensive; therefore, these guidelines are provided to ensure appropriate use.

This form permits the computer user named above to use Cincinnati State STEM Academy's technology resources for their entire time as a student or at a time when they have withdrawn from the Cincinnati State STEM Academy:

I will adhere to the following guidelines:

1. I will use computers and other technology only for education or job-related purposes approved by the Cincinnati State STEM Academy,
2. I will not use telecommunications provided by Cincinnati State STEM Academy for illegal purposes, for buying or selling for personal gain or for political purposes.
3. I will respect network security and not attempt to bypass it.
4. I will not interfere or disrupt other users, service or equipment.
5. I understand that information received online, unless specified is private property; therefore, I will not plagiarize information received in any form.
6. I will only use my authorized account, and I will not share my password with anyone.
7. I will not transmit or send unethical, illegal, immoral, inappropriate, obscene, harassing materials or information of any type or use abusive language.
8. I understand I cannot use any type of chat room, unapproved social media sites, newsgroup, etc., unless it is for a specific class assignment.
9. I will use appropriate language and polite responses.
10. I will use only files I have created or am authorized to use; therefore, I will not change, copy, rename, delete, view, or otherwise access files unless I have permission from the creator or network administrator.
11. I understand that information received online unless specified, is private property; therefore I will not plagiarize information received in any form.
12. I will not download or install any commercial software, shareware, freeware, or any other files on to any computer unless I am authorized by the building administrator to do so.

In addition to the above, students may be requested to return their computers when:

1. School Officials request the turn of a computer for failure to adhere to school rules and policies, including but not limited to: dress code, inappropriate use of phone, excessive lateness, excessive absences, leaving school early without permission.
2. Continued absences with no written documentation
3. Failure to have mobile devices when directed by instructors.
4. Continued abuse of the above rules, guidelines and policies.

Violation of any of these policies will result in the student's return of the equipment immediately to the Cincinnati State STEM Academy.

I have read and understand the above rules and agree to comply completely with the stated rules.

Student Name (Print)

Student Signature

Parent name (Print)

Parent Signature